

September 21, 2022, Facilities Committee Meeting Report for School Board, October 5, 2022 meeting

The Facilities Committee met on Wednesday September 21. The meeting was held at the High School and was called to order at about 4:00PM. Attending were Dawn Dutton, Rick Edelman, Jim Baker (by remote), Business Administrator Matt Angle and Superintendent Tom Ambrose.

Matt Angel delivered his business administrators report. He stated that early last week the Administration changed the direction of the parent drop off at the High School to correct a problem with backed up vehicles. He reported the new flow is working well, however a section of the road that passes behind the high school needs to be widened and paved to accommodate the drop off. Mat is collecting quotes for the work and will select the low cost bidder. He is requesting approval of \$5637 or less for the project. After additional discussion Dawn made a motion to approve the request, Rick seconded, and the vote was unanimous.

Matt reported that the status of the auditorium updates is they are waiting for products to be delivered. They anticipate delivery in mid to late Fall. The resurfacing of the running track has been completed. Matt thinks the wireless upgrade has been completed. At DJ Bakie Elementary school new submersible sewer pumps were installed on August 11 and the sewer pipes have been relined. The security improvements to the front entrance are complete.

At Memorial School, the sewer system for the modular classrooms was repaired. A holding tank had collapsed.

At the Middle School, the new Guidance office is complete. They are awaiting bookcases and conference room furniture. A set of concrete stairs at a loading dock have failed. Matt is getting quotes on replacing the stairs with metal stairs. Rick and Jim requested he also get quotes on the cost of repairing the existing stairs. Matt announced the district hired a new propane company. The cost is \$0.20 less per gallon than the prior company.

The Committee reviewed the Trust and Revolving Fund balances. As of August 31, 2022, The Special Ed Expendable Trust Fund balance is \$241,237.17, The Capital Improvement fund is \$373,101.01, The unanticipated Educational Fund is \$300,244.91. The Unanticipated Utilities Fund, new this year, is \$75,000.00. The Facilities Use Fund is \$130,360.91. The 2.5% contingency Fund is \$537,817.00. Total Bal is \$1,582,761.00.

The Committee reviewed and discussed a proposal provided by a Unitil recommended company. Unitil is our electric supplier. The proposal is to conduct an audit and inventory of the lighting in our buildings and breakdown potential cost and benefits that might be gained by replacing our current lighting with LED bulbs. They would also look at and make cost benefit recommendations that would point out where it could make sense to change fixtures and switches. The committee discussed various pros and cons of paying for an audit by a company that does not sell product vs. having multiple no cost audits and proposals done by companies who do sell products. The current proposal by the company we'd pay to do the audit did not include the old Middle School. Dawn and Rick requested the Committee get a cost quote that would include that school.

The Committee reviewed a new format for the CIP suggested by Rick that breaks out the priorities in the plan by letter grade instead of by specific years or ranges of years. Designation A – the need is immediate (highest priority), B - the need is near future, C - the need is within 2-3 years. D - is an awareness item to be addressed in 3-5 years.

Next we reviewed the following action items currently in the CIP. There is an issue with window latches at the DJ Bakie school. The committee will tour the facility. We discussed air exchange, fire suppression and alarm system upgrades.

We discussed, the need for a roof replacement plan at Memorial school.

Lastly, the Committee discussed a request to have the tennis court parking lot paved to allow for additional student parking. The discussion included the current lottery system for student parking and the qualifications to be met by students to be considered. Another option is to also look at alternative locations to add parking. The Administration agreed to discuss this further and report recommendations back to the committee.

The full meeting can be viewed on the SAU17.net YouTube channel. The next Facilities Committee meeting is scheduled for October 19 @ 3:30 PM.